

MEMORANDUM OF UNDERSTANDING

BETWEEN:

- **UEMS (European Union of Medical Specialists)**, an international non-for-profit organisation incorporated under the laws of Belgium, having its registered seat at Rue de l'industrie 24, 1040 Brussels – Belgium, hereby validly represented by Prof. Vassilios Papalois, UEMS President and Dr. Grenho, UEMS Secretary General, acting through its Specialist Section of Otorhinolaryngology (UEMS-ORL) hereby validly represented by Prof. John Fenton , President UEMS ORL Section and Dr. Adrian Agius, UEMS ORL Section General Secretary

AND

- **European Board Exam in Otorhinolaryngology-Head and Neck Surgery (EBEORL-HNS)** incorporated under the laws of Austria , having its registered seat at Vienna, hereby validly represented by the Chairman of EBEORL-HNS, Prof. Ulrik Pedersen and the General Secretary of EBEORL-HNS Dr. Victoria Ward

The parties` sub (1) and (2) shall hereafter be referred to individually as a “Party” and collectively as the “Parties”.

RECITALS

The UEMS-ORL and the Board of Otorhinolaryngology-Head and Neck Surgery (EBEORL-HNS) are active in areas relevant to the quality of medical specialist practice in Otorhinolaryngology including Head and Neck Surgery in Europe and to the quality of care for the benefit of European patients. The Parties are willing to create a partnership that will promote and facilitate their activities in this area.

The overall goal of collaboration and cooperation is to define joint actions, to achieve the best possible outcomes and to increase visibility of both parties.

The parties seek through this Memorandum of Understanding (“*MoU*”) to define their partnership, to explore and to develop new opportunities in accordance with their objectives and competence. Through this MoU, the Parties also aim to establish an efficient and transparent communication between them.

THE PARTIES DECLARE THAT

1. SCOPE

This MoU outlines the principles of cooperation and collaboration between the UEMS-ORL Section and the EBEORL-HNS.

The Parties acknowledge that this MoU does not, and is not meant to, constitute a legally binding agreement between them. Whenever an activity undertaken by both Parties would require a formal legal framework Parties will conclude a formal, legally binding agreement.

The non-binding relationship between the UEMS executive, the UEMS-ORL and the EBEORL-HNS governed by this MoU is that of independent contractors. Nothing contained in this document will be construed as constituting any other relationship between the Parties.

This MoU does not prevent or limit the EBEORL-HNS or UEMS to enter agreements with other parties. Both Parties declare that they will not enter agreements that would jeopardise or invalidate this MoU and, whenever reasonable doubt would arise as to whether a new agreement is likely to be in conflict with this MoU, the Parties will communicate and strive to resolve outstanding issues.

2. INTERNAL POLICIES

Subject to the terms of this MoU, the implementation and pursuit of the goals, objectives, conditions, and terms of this collaboration will be carried out in accordance with the internal policies and procedures of each Party.

COMPETENCES AND ROLES

3. EBEORL-HNS

According to its articles of association, the EBEORL-HNS has been created to assist in the harmonising of the knowledge base amongst Otorhinolaryngologists in Europe and to set up a quality standard for all European Countries, to facilitate & allow free movement of specialists between member Countries as well as organisation and implementation of high-quality examinations. The exam comprises a written part of 100 multiple choice questions and for those who pass a further oral examination in all disciplines of Otorhinolaryngology- Head and Neck Surgery. The syllabus for the exam is that approved by the UEMS ORL Section, European training program and logbook. The exam shall be appraised by CESMA.

4. UEMS

According to its articles of association, the UEMS objectives are to promote the harmonisation of training standards for specialist physicians within the European Union and to promote free movement of specialist doctors within the European Union. The UEMS is independent from medical industry in order to assure unbiased position in areas of medical politics and in accreditation of CME.

The key activities of the UEMS include:

- Political lobbying (European Commission, Parliament, Support of NMAs);
- Standard setting for specialist training and practice;
- Accreditation of continuing medical education (CME) and continuing professional development (CPD).

The UEMS members are 37 National Medical Associations Specialist Sections, their Divisions and Boards, and Multidisciplinary Joint Committees are UEMS bodies, created to promote and defend the interests of medical specialists in their respective fields and to improve the quality of medical specialist training and practice at the European level.

5. MUTUAL RECOGNITION Each Party acknowledges the competences of the other, according to its articles of association.

Each Party acknowledges that the other is an essential partner in the development and improvement of the quality of medical specialist practice of Otorhinolaryngology-Head and Neck Surgery in Europe. Parties recognise that their continued collaboration should be a crucial and integral element to the future success of both organisations and their members.

6. AREAS OF COOPERATION BETWEEN THE UEMS AND THE EBEORL-HNS

Parties undertake to collaborate in order to achieve the objectives of mutual interest.

The areas of collaboration between the UEMS ORL and the EBEORL-HNS can include, but shall not be limited to:

- Elaboration of European specialist training curriculum
- Organisation of specialist European examinations
- Organisation of visitation programs
- Development and promotion of high quality, unbiased CME/CPD
- Setting European standards of specialist practice
- Monitoring status of knowledge and developments in specialist practice of Otorhinolaryngology-Head and Neck Surgery in European and other countries

- Lobbying efforts
- Provision of joint opinion and statements to the EU institutions
- Networking between specialties
- Engagement with :
 - trainee representatives
 - patients organisations

The UEMS and the EBEORL-HNS commit to working in close cooperation and to actively exchange information that is of common interest and/or might be of significance to both organisations and their members.

Parties recognise that:

- each Party is a key partner in areas of collaboration described in this document;
 - European Society expertise concentrates on organisation of CME/CPD, scientific research, development of practice guidelines and standards and organisation of European Examinations.
 - UEMS expertise concentrates on accreditation of CME/CPD, elaboration of Training Requirements and curricula and organisation of European Examinations.

Parties agree to involve the other Party when elaborating major policy documents at the earliest possible stage of the process in order to receive its input.

7. EBEORL-HNS and UEMS-ORL

The EBEORL-HNS recognises that European Board in Otorhinolaryngology is a UEMS body and should follow the rules of the UEMS described in its Statutes and Rules of Procedures.

The Parties will closely cooperate to establish satisfactory representation of each Party in European Boards.

8. COMMUNICATION

The UEMS-ORL Section will be in charge of communication with the EBEORL-HNS in all matters regarding areas of cooperation defined in this MoU, including communications to the UEMS Executive, other UEMS bodies and to UEMS constituency. This MoU does not change the UEMS representation rules described in statutory documents or waive information and approval duties of UEMS Section.

The EBEORL-HNS will communicate with UEMS–ORL Section in all matters regarding areas of cooperation defined in this MoU.

The EBEORL-HNS and the UEMS-ORL Section will each appoint a person for all contacts with the other party. Should there be a change in each Party's contact person, the partner shall inform each other as soon as possible.

Both parties will provide the others logo and a link on their website to the others website as well as on related necessary documents and media, showing a clear sign for their reciprocal mutual recognition.

Official announcement

An official announcement of the present agreement will be made on both Parties websites as a common statement by the UEMS and the EBEORL-HNS after signature of the agreement. The statement will be also circulated to both Parties' constituency.

9. REPRESENTATION

The President of the EBEORL-HNS and the General Secretary or another appointed representative of the EBEORL is invited to take part to the UEMS Section's executive meetings.

Likewise, the President of the UEMS-ORL Section and General Secretary or another appointed representative of the UEMS_ORL Section shall take part in the annual quality review of the EBEORL-HNS written and oral exams, the annual general assembly and other general meetings with relevance to the mutual cooperation between EBEORL-HNS and UEMS ORL Section.

10. FUNDING

This MoU does not include the exchange of funds between parties.

11. MODIFICATION

This MoU can be modified or amended only by a writing signed by both parties.

12. TERM AND TERMINATION

This MoU is concluded for an indefinite period.

13. EFFECTIVITY

This MoU is effective immediately upon signature of all parties here.

Date: 20th november 2020

For UEMS



Prof. Vassilios Papalois
President of UEMS



Dr João Grenho
Secretary General of UEMS

For UEMS-ORL Section of Otorhinolaryngology



Prof. John Fenton
President of UEMS ORL Section



Dr. Adrian Agius
Secretary General of UEMS ORL Section

For European Board Exam in Otorhinolaryngology-Head and Neck Surgery



Dr. Ulrik Pedersen
Chairman EBEORL-HNS



Dr. Victoria Ward
Secretary General EBEORL-HNS